



FOUNDATIONS

CHRISTIAN COUNSELING

Employment Application

Please accurately answer each question in its entirety. Please print or type.

Date: _____

Demographic Information:

Name - Last: _____ **First:** _____ **Middle:** _____

Address - Street: _____

City: _____ **State:** _____ **Zip:** _____

Contact - Phone 1: _____ **Phone 2:** _____

Email: _____ **Texting:** Yes-Phone 1 Yes-Phone 2

No

Social Security Number: _____

Position Applying for: _____

Salary Requirement: _____

Education:

Graduate School: _____

Address - Street: _____

City: _____ **State:** _____ **Zip:** _____

Degree: _____

Area of Focus: _____ **GPA:** _____

2nd Graduate School (if any): _____

Address - Street: _____

City: _____ **State:** _____ **Zip:** _____

Degree: _____

Area of Focus: _____ **GPA:** _____

Undergraduate School: _____ **Graduation Date:** _____

Address - Street: _____

City: _____ **State:** _____ **Zip:** _____

Course of Study: _____ **Minor/Focus:** _____

If you are fluent in any other language, please specify & indicate proficiency level:

Other Relevant Training/Certifications: _____

Please indicate your level of comfort learning and using technology (Circle one):

It's difficult for me.

I'm somewhat comfortable.

I'm very comfortable.

Please summarize skills or additional training and qualifications acquired from employment, military service or other experience.

References:

Please list at least 3 references who are familiar with your job or school performance, personal characteristics and spiritual commitment who have known you a minimum of one year. Please do not list relatives.

Supervisor Reference (May be a manager, professor, pastor, etc.):

Name: _____

Nature of Relationship: _____ Years Known: _____

Organization: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Personal Reference:

Name: _____

Nature of Relationship: _____ Years Known: _____

Organization: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Christian Reference (Pastor, youth leader, elder, etc.):

Name: _____

Nature of Relationship: _____ Years Known: _____

Organization: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Other Reference:

Name: _____

Nature of Relationship: _____ Years Known: _____

Organization: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Spiritual Information:

Employment at Foundations is more than simply a job, it is a ministry. Counselors at Foundations are more than employees, but ministers of the Gospel. As a minister at Foundations, it is essential that we share the same basic tenets of faith. To help us evaluate our compatibility, please take a moment to read through our Statement of Faith, sign if you are in agreement, and answer the following questions.

Statement of Faith: Foundations Christian Counseling Services staff, board members, officers and interns subscribe to the following statement of faith.

We Believe:

1. That there is one God who exists in three persons: Father, Son and Holy Spirit.
2. That Jesus Christ (the Son of God) was born of a virgin, was sinless, performed miracles, and died on the cross as an atoning sacrifice for our sins. Jesus was resurrected, ascended into heaven and will return in His glory and power.
3. That a person becomes justified by grace through faith in Jesus Christ.
4. That the Bible is the infallible, inspired, inerrant, and authoritative Word of God.

5. That the Holy Spirit indwells the lives of believers and regenerates sinful humanity, gives illumination to the Word of God, and convicts people of sin to enable the Christian to live a godly life.
6. That humanity (male and female) was created by God in His image and that as a result of sin, we do not enjoy the life or relationships that God intends for us.
7. That membership in the family of God and in His church is important for fellowship, belonging, encouragement and accountability.

Signature: _____ **Date:** _____

Habitual Sin: As expressed in the above Statement of Faith, Foundations adheres to the doctrine that justification comes by grace through faith in Jesus Christ. We also believe that it is important to live out our faith by striving to conform our lives to the pattern laid out in scripture - Christ-likeness. Foundations does not expect any employee to live a wholly perfect and sinless life - however, we do expect that as ministers and counselors of His Word, we live as Christian examples by refusing to live in habitual sin. This may involve a variety of life patterns, including but not limited to: persistently breaking the law, living with partners while not married, sexual relations outside marriage, and living in a state of persistent and current addiction. For questions or more information, please contact Foundations' Executive Director.

I understand and will adhere to Foundations' stance on habitual sin.

Signature: _____ **Date:** _____

Are you currently attending church? **Yes** **No**
If yes, what is the name of your church? _____
What is your pastor's name? _____

In what ways are you involved in your church and/or other Christian organizations?

of worth, love, and trust. In Biblical counseling, you can expect practical & Biblical directions on how to live by faith, renew the mind, manage emotions, resolve trauma of the past, and pursue peace in relationships.

Are you willing to operate according to this counseling philosophy? Yes No

Nature of Employment:

Periodic Evaluations/At-Will Arrangement: Foundations engages in periodic evaluations of all staff in order to ensure that the interests of Foundations, the staff, and all clients are being satisfied. The nature of employment is at-will, and may be terminated by either the staff or Foundations at any time. However, ethical considerations must be made regarding referring and/or terminating with clients - thus Foundations requires counselors to give at least two weeks notice before terminating employment if they are currently seeing clients.

I understand and agree to these terms.

Signature: _____ **Date:** _____

NON-COMPETE CLAUSE FOR COUNSELORS

Counselor agrees to respect the confidentiality of Foundations Christian Counseling Services, Inc.'s trademarks, client information, etc., and not to disclose them to any person, church or organization while employed or upon resignation / termination.

Counselor agrees not to use, copy, or make use of any forms or other information developed by Foundations Christian Counseling Services, Inc. if employed by a competitor of Foundations Christian Counseling Services, Inc. without the approval of Foundations Christian Counseling Services, Inc.'s Director.

Counselor agrees not to set up business as a direct competitor of Foundations Christian Counseling Services, Inc. within a radius of 30 miles of any satellite office of Foundations Christian Counseling Services, Inc. during employment, and for an 18 month period following the expiration or termination of employment.

Signature

Date

I certify that all information provided in this application and any attachments is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment, or, if I am accepted, may result in my dismissal from employment if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers, and organizations to provide relevant information and opinions that may be useful in making an informed decision. I release such persons and organizations from any legal liability in making such statements. I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted as staff, I understand that I have been brought on at the will of the employer and that my employment may be terminated at any time, with or without cause and with or without notice. I understand that no employee or representative of Foundations Christian Counseling Services, other than the Executive Director, has any authority to enter into any agreement for employment for a specified period of time or to make any agreement contrary to the foregoing. Further, the Executive Director may not alter the at-will nature of the employment relationship unless done so specifically and in writing.

I have read, understand and consent by my signature to these statements.

Signature: _____ **Date:** _____

Please Send Completed Applications To:

**Foundations Christian Counseling Services
Attn: Fred Jacoby
1546 Rte 209, Ste 106
Brodheadsville, PA 18322**

**EMAIL: fjacoby@foundchristcounsel.org
FAX: 570-992-1040**